

MESSAGE FROM THE DPS SCHOOL COUNCIL

On behalf of all members of the Interim School Council at Derrimut Primary School, I extend a warm welcome to all the new families for 2013.

The School Council is an elected body of staff and parents that oversee the policy and financial decisions for the school. The day-to-day running of the school is left to the experts, the Principal and staff.

Elections are held for School Council in March each year. The elections for School Council occur in March each year. Each year the School Council will elect parents and teachers for a two-year period, with half the School Council being replaced each year.

School Council meetings are open to the whole school community and visitors, and their questions are welcome. Meeting times are advertised well in advance in the school newsletter. If you would like an item placed on the agenda this can be done by contacting the Executive Officer (the Principal) or the School Council president. The names of the members of School Council are published in the Newsletter during Term 1.

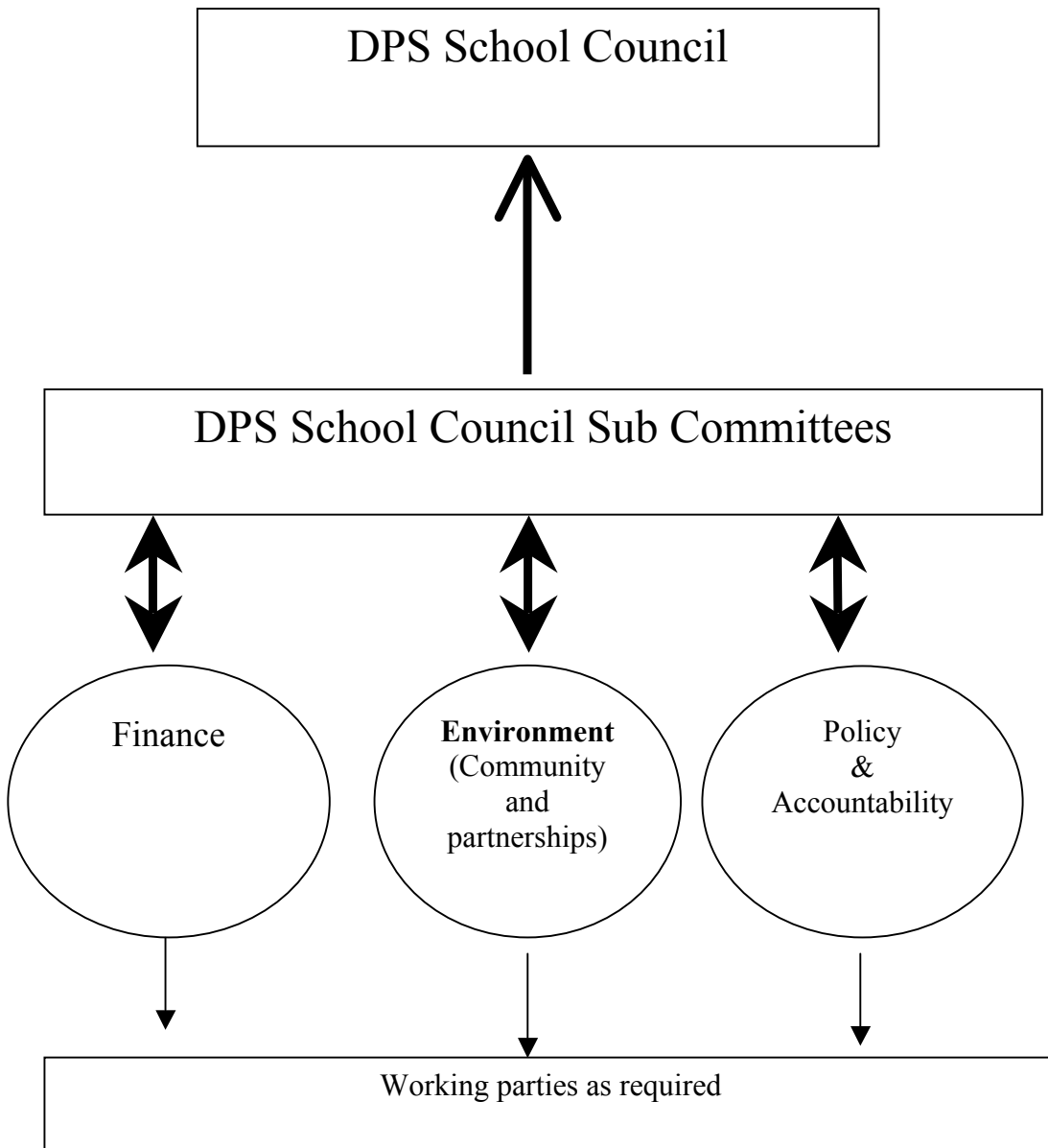
We hope that families joining the school in 2013 will soon feel part of this community. If you have time, there are many ways that you can help either through the School Council or in the classroom.

Finally, we wish you many happy and rewarding years as members of this school community.

Regards,

Derrimut PS School Council

GOVERNANCE STRUCTURE



Areas of discussion and work for Subcommittees in 2013

Sub Committee briefs

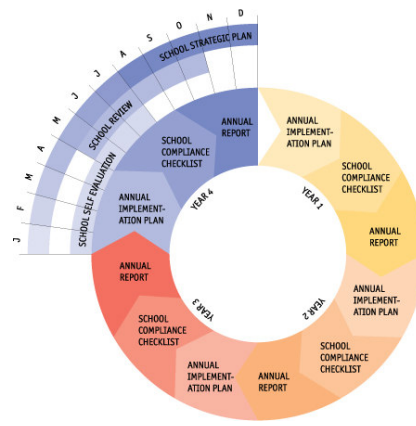
Finance The Finance subcommittee shall have responsibility for the following:	Environment The Environment subcommittee shall have responsibility for the following:	Policy & Accountability The Policy & Accountability subcommittee shall have responsibility for the following:
<p>Monitor finance reports , schools investments, insurance cover and maintenance of asset register*</p> <p>Review financial guidelines and policy yearly and internal controls.</p>	<p>Identifying and marshalling non DEECD resources required to achieve the school corporate vision, including</p> <ul style="list-style-type: none"> exploring the physical and human resources of the school to achieve stated objectives Exploring the creation of links with other schools to share resources and expertise <p>Monitor quotes and receive reports on job pending and completed and relevant policy timeline</p>	<p>Developing polices in line with the school strategic plan policy timeline and DEECD</p> <p>Using consultative strategies and practices in policy development (see policy making guidelines and flowchart of consultation</p> <p>Establishing standard protocols and documentation for school's polices</p> <p>Establishing measurable objectives for inclusion in polices to facilitate monitoring and evaluation</p> <p>Developing and maintaining a family tree that maps the schools policies</p>
<p>Monitor parent contributions in line with policy</p> <p>Develop effective fundraising strategy</p> <p>Monitor financial plan that prioritises expenditure to meet the needs set out in the school Strategic Plan</p>	<p>Monitor the 5 year environment and community partnerships plan and suggest priorities</p> <p>Developing a corporate image for the school and ensuring all public relations documentation conforms to the schools direction and plan and values</p>	<p>#Develop Home school partnership strategy based on improving student outcomes</p>
<p>Present reports to School council</p> <p>Oversee the development of the program budgets and monitoring expenditure against budget</p> <p>Equipment and utilities service contracts (recommended that the contracts be prepared and negotiated at the operational level eg Business manager/Prin,</p> <p>However Finance committee has overall responsibility to ensure contracts are monitored and financed</p>	<p>Develop DPS home school communication strategy</p> <p>Promoting the school and its achievements to the wider community</p>	<p>Monitor the strategic plan and AIP through the receipt of education reports prepared by teachers on projects, AIP and relevant Policy timeline progression</p>

#Notes possible working party

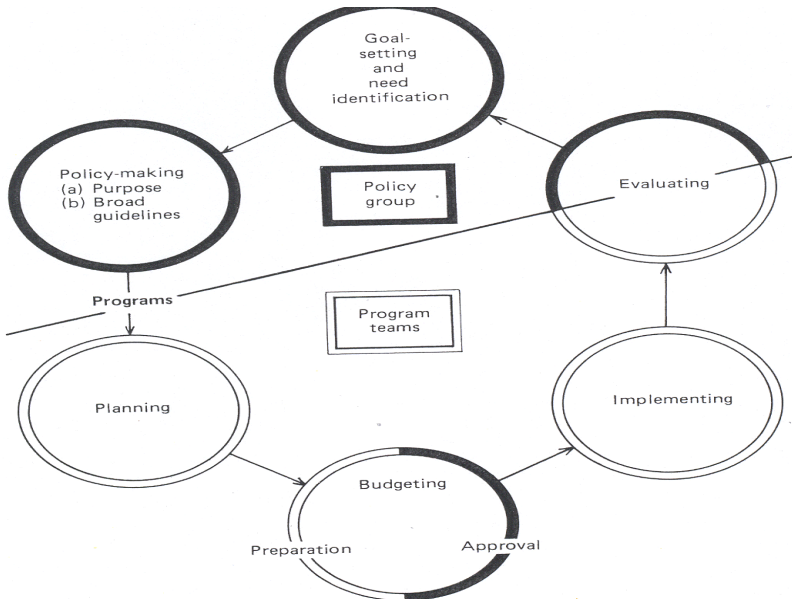
*Asset Register will be developed and monitored by UGL

Role Clarity

Strategic Plan AIP yr1,2,3,4
Broad Educational Policy Development and review cycle
Program Budgets (resourcing)
Monthly, annual reports to school council



Collaborative school governance cycle for educational Policy and Accountability



This Process sits under the Strategic Plan and is guided by the goals contained within This is the involvement of teachers and parents in ongoing management process of goal setting, needs identification, policy making, planning, budgeting, implementing and evaluating

Solid lines are school council, transparent lines are staff

Monitoring the Strategic plan and AIP

Monitoring reports prepared by teachers and presented to Education & Accountability Sub committee

Area (SP&AIP)	Monthly reports	Annual Report
Student learning (TARGET)	Literacy Numeracy Inquiry	Science Technology and design Humanities Resource centre(library) e-learning plan
Student wellbeing and engagement (TARGET)	Wellbeing	PSD Student Leadership Health and PE The Arts
Student pathways and transition (TARGET)	Assessment and reporting	Transition LOTE ESL

Monitoring Reports are prepared by staff (monthly) will cover the following areas

- Data gathering and analysis
- Program and Policy development
- Resource report and Management

Monitoring Reports are prepared by staff (Annual) will address the progress against program budgets covering the following areas

- Current Priorities
- Achievements
- Recommendations